

Conestoga Township Board of Supervisors

Organization Minutes

Monday, January 5, 2026

The organization meeting of the Board of Supervisors was held on Monday, January 5, 2026 in the Conestoga Township Public Meeting Room located at 3959 Main Street, Conestoga, Pennsylvania.

The meeting was called to order at 7:02 PM by designated Matthew Connelly, followed by the pledge of allegiance and a moment of silence.

SUPERVISORS PRESENT

Matthew Connelly, Joseph Devoy and Thomas Grassel Jr.

OTHERS PRESENT

Jessie L. Ebersole, Secretary/Treasurer
Chris & Barb Bair, 208 Run Valley Rd
Bob Wiggins, 21 Peach Ln

Daniel Henson, 10 West Elm St
Daniel Alexander, 315 Sickmans Mill Rd

SUPERVISORS COMMENT

Matthew Connelly recognized Thomas Grassel's oath of office was performed in December.

ORGANIZATION

Nominate and Elect Chairman

Chairman – **Motion** was made by Joe Devoy and seconded by Tom Grassel to ***nominate*** Matthew Connelly to serve as Chairman of the Conestoga Board of Supervisors. With no discussions the motion passed (3-0).

Nominate and Elect Vice Chairman

Vice- Chairman – **Motion** was made by Joe Devoy and seconded by Matthew Connelly to ***nominate*** Thomas Grassel Jr to serve as Vice-Chairman of the Conestoga Board of Supervisors. With no discussions the motion passed (3-0).

Appoint Secretary and Treasurer

Secretary and Treasurer – **Motion** was made by Tom Grassel and seconded by Matthew Connelly to ***appoint*** Jessie Ebersole to serve as Secretary and Treasurer of Conestoga Township. With no discussions the motion passed (3-0).

Appoint Assistant Treasurer

Assistant Treasurer – **Motion** was made by Matthew Connelly and seconded by Tom Grassel to ***appoint*** Joseph Devoy to serve as Assistant Treasurer of Conestoga Township. With no discussions the motion passed (3-0).

Appoint Resident as Vacancy Board Chair

Vacancy Board Chair – **Motion** was made by Matthew Connelly and seconded by Tom Grassel to ***appoint*** Daniel Henson to serve as Vacancy Board Chair of Conestoga Township. With no discussions the motion passed (3-0).

Conestoga Township Board of Supervisors

Organization Minutes

Monday, January 5, 2026

PUBLIC COMMENT

Chris Bair, 208 Run Valley Run, expressed concern regarding one or two motorcycle operators speeding past his residence and turning onto Main Street. Dan Henson, 10 West Elm Street, also acknowledged issues with motorcycles and other vehicles speeding past his home. Mr. Henson stated he would allow the State Police to use his house and driveway as a location for traffic enforcement, if needed.

NEW BUSINESS

Matthew Connelly made a **motion**, seconded by Joe Devoy to approve the following annual appointments, approvals, and designations:

1. Approval to set Treasurer's Bond at one million dollars
2. Appoint Professional Services and acceptance of their 2026 rates as presented
 - a) Township Solicitor - Nikolaus & Hohenadel
 - b) Township Zoning Hearing Board Attorney - Kluxen, Newcomer & Dreisbach
 - c) Township Engineer - Kraft Municipal Group
 - d) Township Zoning, Building, Code Enforcement - Kraft Municipal Group
 - e) Sewage Enforcement Officer – Solanco Engineer Associates and Alternate Sewage Enforcement Officer – David Miller/Associates
 - f) Colemanville Sewer Operator – Duane Himes
 - g) Township Non-Police Pension Fund Actuary - Conrad Siegel
3. Reappoint Mandatory Positions
 - a. Open Records Officer – Jessie Ebersole and Alternate – Matthew Connelly
 - b. Township Emergency Management Coordinator – Brian Herr
4. Approval to set mileage rate for use of personal vehicle for Township business at the IRS standard rate throughout the year 2026
5. Approve the 2026 Authorized Sewer Hauler List
6. Designate Township's voting delegate to the PSATS Annual Conference (April 19-22, 2026) as Matthew Connelly and alternate voting delegate as Joe Devoy

Joe Devoy made a **motion**, seconded by Matthew Connelly to accept the resignation of the Elected Tax Collector

Matthew Connelly announced the vacancy on the Zoning Hearing Board due to the passing of member, John Kauffman. Sincere condolences were extended to Mr. Kauffman's family.

Matthew Connelly made a **motion**, seconded by Joe Devoy to adopt the following Resolutions:

1. Resolution for selected depositories for Township funds
 - Members 1st Federal Credit Union
 - PLGIT (Pennsylvania Local Government Investment Trust)
 - Charles Schwab Trust Bank

Conestoga Township Board of Supervisors
Organization Minutes
Monday, January 5, 2026

2. Resolution to appoint EMC CPAs, LLP to audit records for the year ending 2025. Matthew Connelly noted that the auditors are the same that has audited the accounts in prior years, but that they merged with EMC CPAs, LLP in November.
3. Resolution to approve Township 2026 Fee Schedule including Exhibit A and Exhibit B
4. Resolution to appoint Lancaster County Treasurer to collect taxes
5. Resolution to approve and release disbursements between meetings
6. Resolution to reappoint Planning Commission Member Dan Alexander of 315 Sickmans Mill Road, with a term of office expiring on the first Monday in January 2030.

With no further discussions the motion passed (3-0).

TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2026-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
DESIGNATE DEPOSITORIES FOR TOWNSHIP FUNDS

TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2026-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
APPOINT A CERTIFIED PUBLIC ACCOUNTANT REGISTERED IN THE COMMONWEALTH
OF PENNSYLVANIA TO MAKE AN EXAMINATION OF ALL THE ACCOUNTS OF THE
TOWNSHIP AND THE TOWNSHIP OFFICERS FOR THE YEAR 2025

TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2026-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
REESTABLISH AND AMEND FEES TO BE CHARGED IN CONNECTION WITH THE
ADMINISTRATION OF THE TOWNSHIP OF CONESTOGA AND TOWNSHIP ORDINANCES

TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2026-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
APPOINT A TAX COLLECTOR OF REAL ESTATE TAXES FOR CONESTOGA TOWNSHIP

**Conestoga Township Board of Supervisors
Organization Minutes
Monday, January 5, 2026**

**TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2026-05**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP
AUTHORIZING THE TOWNSHIP TREASURER TO APPROVE AND RELEASE
DISBURSEMENTS DURING THE INTERVALS BETWEEN MEETINGS

**TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2026-06**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
APPOINT A MEMBER TO THE PLANNING COMMISSION OF CONESTOGA TOWNSHIP

Matthew Connelly moved to table the resolution to reappoint the Zoning Hearing Board member. The motion was seconded by Tom Grassel. With no discussions the motion passed (3-0).

ADJOURNMENT

With no other business to discuss, the meeting adjourned at 7:16 PM.

Respectfully submitted by,



Jessie L. Ebersole
Conestoga Township Secretary