

**CONESTOGA TOWNSHIP  
BOARD OF AUDITORS MEETING MINUTES  
Tuesday, January 7, 2025**

The meeting of the Board of Auditors was held on Tuesday, January 7, 2025 in the Conestoga Township Public Meeting Room located at 3959 Main Street, Conestoga, Pennsylvania.

**Elected Board of Auditors Present:** Paul "Bull" Spangler, Gary R. Erb, Parke A. Rineer

**Others Present:** Jessie L. Ebersole-Conestoga Township Secretary/Treasurer

**Oath of Office**

None

**Call to Order**

At 6:30 PM Paul "Bull" Spangler called the meeting to order after the pledge of allegiance and a moment of silence was observed.

**Reorganization of the Board**

**1. Nominate and Elect Chairman**

Chairman – **Motion** was made by Gary R. Erb and seconded by Parke A. Rineer to ***nominate*** Paul "Bull" Spangler to serve as Chairman of the Conestoga Board of Auditors. The motion passed with unanimous voice vote.

**2. Nominate and Elect Vice Chairman**

Vice-Chairman – **Motion** was made by Parke A. Rineer and seconded by Paul "Bull" Spangler to ***nominate*** Gary R. Erb to serve as Vice Chairman of the Conestoga Board of Auditors. The motion passed with unanimous voice.

**3. Nominate and Elect Secretary**

Secretary – **Motion** was made by Paul "Bull" Spangler and seconded by Gary R. Erb to ***nominate*** Parke A. Rineer to serve as Secretary of the Conestoga Board of Auditors. The motion passed with unanimous voice.

**Citizens Request or Concerns**

None

**Approval of Minutes**

None

**New Business**

**1. Confirm Treasurer and Assistant Treasurer Bonds**

Gary R. Erb stated the Public Official Bonds held by The Ohio Casualty Insurance Company in the amount of one million dollars for Joseph Devoy and Jessie Ebersole were received, reviewed, and acknowledge.

**2. Review CPA Auditor's Engagement Letter**

Gary R. Erb stated the Bertz, Hess & Co., LLP engagement letter to perform the audit for the year ended December 31, 2024 was received, reviewed and approved.

**Adjournment**

With no other business to discuss the meeting adjourned 6:33 PM.

Respectfully submitted by,

Parke A. Rineer  
Board of Auditors Secretary