

Conestoga Township Board of Supervisors
Organization Meeting Agenda – January 5, 2026

Oath of Office

Recognize Thomas Grassel Jr completed Oath of Office

Call to Order

Pledge of Allegiance and a Moment of Silence

Organization

1. Nominate and elect Chairman
2. Nominate and elect Vice Chairman
3. Appoint Secretary and Treasurer
4. Appoint Assistant Treasurer
5. Appoint resident as Vacancy Board Chair

Citizens Request or Concerns

Public comments are encouraged and welcomed from Conestoga Township residents and taxpayers. Please state your name and address for the record and please limit your comments to three (3) minutes.

New Business

1. Motion to approve the following annual appointments, approvals and designations:
 - a. Approval to set Treasurer’s Bond at one million dollars
 - b. Appoint Professional Services and acceptance of their 2026 rates
 - i. Township Solicitor - Nikolaus & Hohenadel
 - ii. Township Zoning Hearing Board Attorney - Kluxen, Newcomer & Dreisbach
 - iii. Township Engineer - Kraft Municipal Group
 - iv. Township Zoning, Building, Code Enforcement - Kraft Municipal Group
 - v. Sewage Enforcement Officer – Solanco Engineer Associates and Alternate Sewage Enforcement Officer – David Miller/Associates
 - vi. Colemanville Sewer Operator – Duane Himes
 - vii. Township Non-Police Pension Fund Actuary - Conrad Siegel

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New Business – continued

- c. Reappoint Mandatory Positions
 - i. Open Records Officer – Jessie Ebersole and Alternate – Matthew Connelly
 - ii. Township Emergency Management Coordinator – Brian Herr
 - d. Approval to set mileage rate for use of personal vehicle for Township business at the IRS standard rate throughout the year 2026
 - e. Approve the 2026 Authorized Sewer Hauler List
 - f. Designate Township’s voting and alternate voting delegate to the PSATS Annual Conference (April 19-22, 2026)
2. Consider a motion to accept the resignation of the Elected Tax Collector
3. Announce the vacancy on the Zoning Hearing Board due to the passing of member
4. Motion to adopt the following Resolutions:
- a. Resolution for selected depositories for Township funds
 - i. Members 1st Federal Credit Union
 - ii. PLGIT (Pennsylvania Local Government Investment Trust)
 - iii. Charles Schwab Trust Bank
 - b. Resolution to appoint Bertz, Hess, & Co., LLP to audit records for year ending 2025
 - c. Resolution to approve Township 2026 Fee Schedule
 - d. Resolution to appoint Lancaster County Treasurer to collect taxes
 - e. Resolution to approve and release disbursements between meetings
 - f. Resolution to reappoint Planning Commission Member
 - g. Resolution to reappoint Zoning Hearing Board Member

Adjournment