

Conestoga Township Board of Supervisors

Organization Minutes

Monday, January 6, 2025

The organization meeting of the Board of Supervisors was held on Monday, January 6, 2025 in the Conestoga Township Public Meeting Room located at 3959 Main Street, Conestoga, Pennsylvania.

The meeting was called to order at 7:00 PM by designated Matthew Connelly, followed by the pledge of allegiance and a moment of silence.

SUPERVISORS PRESENT

Matthew Connelly and Thomas Grassel Jr.

OTHERS PRESENT

Jessie L. Ebersole, Secretary/Treasurer

Brian J. Herr, Roadmaster

C. LeRoy Eshleman, Roadcrew

Rich Graham, 5 Theresa Drive

Harris J. Malkin, 1684 Long Lane

John B. Stipe III, 74 Boy Scout Road

SUPERVISORS COMMENT

Tom Grassel mentioned that Joe Devoy had every intension of attending tonight. However, due to his prior commitment to his friends' travel arrangements and snow related flight delays, he will not make it to the meetings.

ORGANIZATION

Nominate and Elect Chairman

Chairman – **Motion** was made by Tom Grassel and seconded by Matthew Connelly to ***nominate*** Matthew Connelly to serve as Chairman of the Conestoga Board of Supervisors. With no discussions the motion passed (2-0).

Nominate and Elect Vice Chairman

Vice- Chairman – **Motion** was made by Matthew Connelly and seconded by Tom Grassel to ***nominate*** Thomas Grassel Jr to serve as Vice-Chairman of the Conestoga Board of Supervisors. With no discussions the motion passed (2-0).

Appoint Secretary and Treasurer

Secretary and Treasurer – **Motion** was made by Matthew Connelly and seconded by Tom Grassel to ***appoint*** Jessie Ebersole to serve as Secretary and Treasurer of Conestoga Township. With no discussions the motion passed (2-0).

Appoint Assistant Treasurer

Assistant Treasurer – **Motion** was made by Tom Grassel and seconded by Matthew Connelly to ***appoint*** Joseph Devoy to serve as Assistant Treasurer of Conestoga Township. With no discussions the motion passed (2-0).

Appoint Resident as Vacancy Board Chair

Vacancy Board Chair – **Motion** was made by Tom Grassel and seconded by Matthew Connelly to ***appoint*** Daniel Henson to serve as Vacancy Board Chair of Conestoga Township. With no discussions the motion passed (2-0).

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PUBLIC COMMENT

There were no comments presented.

NEW BUSINESS

Matthew Connelly made a **motion**, seconded by Tom Grassel to approve the following annual appointments, approvals, and designations:

1. Approval to set Treasurer's Bond at one million dollars
2. Appoint Professional Services and acceptance of their 2025 rates as presented
 - a. Township Solicitor Kozloff Stoudt
 - b. Township Zoning Hearing Board Attorney Kluxen, Newcomer & Dreisbach
 - c. Township Engineer Kraft Municipal Group
 - d. Township Zoning, Building, Code Enforcement Kraft Municipal Group
 - e. Colemanville Sewer Operator Duane Himes
 - f. Township Non-Police Pension Fund Actuary Conrad Siegel
3. Approval to set mileage rate for use of personal vehicle for Township business at the IRS standard rate throughout the year 2025
4. Approve the 2025 Authorized Sewer Hauler List as presented
5. Designate Township's voting delegate as Matthew Connelly and alternate voting delegate as Thomas Grassel Jr to the PSATS Annual Conference being held May 4-7, 2025
6. Approve Lancaster EMS as the Township first due ambulance service
7. Approve Conestoga Volunteer Fire Company as the Township Fire Company and membership to the Lancaster County Fire Police Task Force

With no discussions the motion passed (2-0).

Tom Grassel made a **motion**, seconded by Matthew Connelly to adopt the Resolution for the following selected depositories for Township funds:

1. Members 1st Federal Credit Union
2. PLGIT (Pennsylvania Local Government Investment Trust)
3. RBC Wealth Management
4. Conrad Siegel / Charles Schwab Trust Bank

With no discussions the motion passed (2-0).

**TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2025-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
DESIGNATE DEPOSITORIES FOR TOWNSHIP FUNDS

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Tom Grassel made a **motion**, seconded by Matthew Connelly to adopt the Resolution to appoint Bertz, Hess, & Co., LLP to audit the records of the Township for year ending 2024. With no discussions the motion passed (2-0).

**TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2025-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO APPOINT A CERTIFIED PUBLIC ACCOUNTANT REGISTERED IN THE COMMONWEALTH OF PENNSYLVANIA TO MAKE AN EXAMINATION ALL OF THE ACCOUNTS OF THE TOWNSHIP AND THE TOWNSHIP OFFICERS FOR THE YEAR 2024

Tom Grassel made a **motion**, seconded by Matthew Connelly to adopt the Resolution to approve the Township's 2025 Fee Schedule including Exhibit A and Exhibit B. With no discussions the motion passed (2-0).

**TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2025-03**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO REESTABLISH AND AMEND FEES TO BE CHARGED IN CONNECTION WITH THE ADMINISTRATION OF THE TOWNSHIP OF CONESTOGA AND TOWNSHIP ORDINANCES

Tom Grassel made a **motion**, seconded by Matthew Connelly to adopt the Resolution to appoint the Township's Sewage Enforcement Officer as Mark Deimler of Solanco Engineering Associates, LLC and an alternate Sewage Enforcement Officer as Douglas Cwienk of David Miller/Associates Inc. With no discussions the motion passed (2-0).

**TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2025-04**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO APPOINT A SEWAGE ENFORCMENT OFFICER AND AN ALTERNATE SEWAGE ENFORCEMENT OFFICER FOR CONESTOGA TOWNSHIP

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Tom Grassel made a **motion**, seconded by Matthew Connelly to adopt the Resolution to appoint the Lancaster County Treasurer to collect the Township's real estate taxes. With no discussions the motion passed (2-0).

TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2025-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
APPOINT A TAX COLLECTOR OF REAL ESTATE TAXES FOR CONESTOGA TOWNSHIP

Tom Grassel made a **motion**, seconded by Matthew Connelly to adopt the Resolution to appoint the Open Records Officer as Jessie Ebersole and an alternate Open Records Officer as Matthew Connelly. With no discussions the motion passed (2-0).

TOWNSHIP OF CONESTOGA
Lancaster County, Pennsylvania
RESOLUTION NO. 2025-06

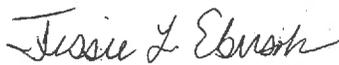
A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONESTOGA TOWNSHIP TO
APPOINT AN OPEN RECORDS OFFICER AND AN ALTERNATE OPEN RECORDS OFFICER
FOR CONESTOGA TOWNSHIP

Matthew Connelly tabled the motion to adopt the Resolution to appoint the Township Emergency Management Coordinator.

ADJOURNMENT

With no other business to discuss, the meeting adjourned at 7:11 PM.

Respectfully submitted by,



Jessie L. Ebersole
Conestoga Township Secretary