

Exhibit A

2025

# Conestoga Township Fee Schedule

## **Contact Information**

### **Conestoga Township Office:**

**Hours 9 AM to 3 PM**

**Tuesday thru Friday**

**Closed on Holidays**

### **Mailing Address:**

**3959 Main Street**

**Conestoga, PA 17516**

**Phone: 717-872-4301**

**Email: [Office@conestogatwp.com](mailto:Office@conestogatwp.com)**

### **Zoning, Building and Code Enforcement Officials:**

**Kraft Municipal Group**

**Phone: 610-777-1311**

**Website: [Kraftmunicipalgroup.com](http://Kraftmunicipalgroup.com)**

# **Township Administrative Fees**

## **Filing Fees**

Non-refundable \$25 Administrative Fee will be added to all Building, Zoning, and Stormwater Management applications.

## **Open Records Policy Fees**

Township will charge according to the current Office of Open Records fee schedule. This schedule is available at the Township Office, the Township's website, or directly online at the PA Office of Open Records website at <https://www.openrecords.pa.gov>

The Township will require prepayment if the total fees are estimated to exceed \$100.00.

## **Reference Materials**

Paper copy reimbursement fees:

Black & White Copies at \$0.25 per copy

Color Copies at \$0.50 per copy

Note: A 'copy' is either a single-sided copy, or one double-sided copy, on 8.5"x11" or 8.5"x14" paper.

## **Other Township Fees**

- Interest may be charged on past due amounts over 30 days at 1 ½% per month.
- Return Check Fee \$50.00

## Zoning Hearing Board Fees

Zoning Hearing Board Application or Appeal fee	\$500
<i>In addition to above</i> all legal expenditures and engineer reviews	Actual costs incurred
Stenographer	½ Actual cost incurred

## Local Agency (Township) Hearing Fees

Appeals and/or Public Hearings (includes original transcript)	\$500
Conditional Use Application fee	\$500
<i>In addition to above</i> Stenographer	Actual cost incurred
Additional copies of transcript	Actual cost incurred

## Subdivision & Land Development Fees

Pre-Application Meeting with attendance of Engineer or Professional services	Actual cost incurred
Waiver from Land Development Ordinance (If not submitted as part of Preliminary or Final Plan)	\$100
Sketch Plan	\$100
Preliminary and/or Final Plan 1 to 3 lots with no public improvements	\$500
Preliminary and/or Final Plan 1 to 3 lots with public improvements	\$1000
Preliminary Plan and/or Final Plan over 3 lots	\$1000, plus \$200 for each additional lot over 3
Centerline Separation Plan	\$500
Lot Add-on Plan	\$500
Lot Consolidation Plan	\$500
Revised Subdivision Plan	\$500
All other Subdivision and Land Development Plans	\$500

*In addition to above* all engineering, legal, recording, and other fees required in Appendix D Memorandum of Understanding and Appendix D-1 Memorandum of Understanding and Financial Security per the Conestoga Township Subdivision and Land Development Ordinance.

<b>In Lieu of Parks and Open Space fee</b>	<b>\$2,048</b>
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# Stormwater Management

Project (less than 1,000 Square Feet) Exemption application fee	\$100
Small Project (1,000 - 5,000 Square Feet) application fee (includes initial review and inspection)	\$500
Large Project-Major Land Disturbance Activity (greater than 5,000 Square Feet) application fee	\$300
<i>In addition to large project application</i> all legal expenditures and engineering	Actual costs

# Sewage Management

## **Sewer Fees**

Sewage Enforcement Officer (SEO)	\$75/hour**
SEO Design Review – Conventional	\$300/application
SEO Design Review – Alternate	\$500/application
SEO Design Review – Minor	\$210/application
Percolation Test	\$300/test area*
Deep Probe	\$85/probe*
On-Lot Sewage Inspection fee	\$75/inspection*
*Includes milage fee	
** No monthly report fee	

## **Approved Septic Hauler Fee**

Pumper Registration - calendar year	\$100
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## **Colemanville Septic Fee**

Annual Rate – calendar year	\$900
Discounted Rate if paid in full before March 15 <sup>th</sup>	\$800
Quarterly payments are available with an additional \$10 per quarter fee	\$235/quarter

# Streets and Sidewalks

Driveway, Curb and/or Sidewalk application	\$100
<b>Use of Park and Facilities Fee</b>	\$100

## Exhibit B

### **Kraft Municipal Group, Inc.** **2025 HOURLY FEE SCHEDULE**

The charge rates shown below are all-inclusive incorporating all overhead, profit and expenses.

#### **Service Task:**

<b>Professional Engineer/Senior Project Manager</b>	per hour \$ 125.00
<b>Project Manager</b>	per hour \$ 110.00
<b>Senior Technician/Inspector</b>	per hour \$ 95.00
<b>Technician/Inspector</b>	per hour \$ 84.00
<b>Admin Tech</b>	per hour \$ 60.00
<b>Admin Support</b>	per hour \$ 40.00

#### **Large Format Printing:**

<b>Sheet size</b>	<b>Black &amp; White</b>	<b>Full Color</b>
Per 18" x 24" Sheet	\$ 2.75	\$ 5.50
Per 24" x 36" Sheet	\$ 3.50	\$ 7.00
Per 30" x 42" Sheet	\$ 4.25	\$ 8.50
Per 36" x 48" Sheet	\$ 5.00	\$ 10.00

#### **Large Format Scanning:**

Large format scanning is provided at a flat rate of \$1 per sheet with a \$10 minimum charge. This cost includes black and white or color scanning. Documents are furnished either by email or a customer supplied USB device.

#### **Miscellaneous Items:**

Postage for all required mailings is billed at the actual postal rate.

Color photos, if requested or required are billed at a rate of \$1.00 per sheet.

Postings, if requested or required are billed at a rate of \$5.00 per posting (unstaked) and \$10.00 per posting (staked).



## Kraft Municipal Group

### 2025 BUILDING PERMIT FEE SCHEDULE

*Note: Any permit required work which is started without an approved permit being issued automatically doubles the permit fees (excluding U & O and L & I fees).*

*Note: Many permits will require a Zoning Ordinance review fee, as well as a building permit fee in combination with the other fees prescribed in this schedule.*

*Note: All permits applicable to the Pennsylvania Uniform Construction Code will require a Labor & Industry training fee of \$4.50 in combination with the other fees prescribed in this schedule.*

*The following permit costs include the initial plan review and initial inspection. Inspections will be conducted Monday - Friday between 8:00 am and 4:00 pm.*

#### RESIDENTIAL BUILDING PERMIT FEES

Non-refundable application fee	\$100.00
<i>(Note: Application fee is applied to the overall cost of the permit(s) with the balance due at pick up.)</i>	
Returned check fee	\$50.00

#### **Single Family – Attached, Detached, and Townhouse Dwelling Units**

- Review, Permit, and Initial Inspections included \$ 0.92/square foot  
*(Includes initial inspection for all disciplines as checked off on inspection checklist. Failed inspections will require re-inspection fees)*
  - \$ 95.00 Zoning fee
  - \$ 50.00 Use & Occupancy
  - \$ 4.50 L&I fee
- Residential Sprinkler fee *(Review, Permit, Rough And Final Inspection)* \$ 290.00
- Failed Inspection/Re-inspection Fee \$ 132.00

**Additions and Alterations to Existing Dwellings** (Ex. Habitable and non-habitable additions; sunrooms; finished basements; habitable attics, attached garages, structural alterations, fire damage repair, bathroom and kitchen alterations requiring a permit, etc.). Permit fee is based on the number of required inspections determined by the Building Code Official during the application review stage.

- Review/ Process permit...\$290.00 + inspections + \$95.00 Zoning (if applicable) + \$50.00 U & O + \$4.50 L & I fee
- Failed Inspection/Re-inspection Fee \$ 132.00

Footing	\$ 92.00	Energy	\$ 92.00
Foundation	\$ 92.00	Wallboard Inspection	\$ 92.00
Under Slab	\$ 92.00	Final Plumbing Insp Standalone	\$ 92.00
Rough Plumb	\$ 92.00	Final Mechanical Insp Standalone	\$ 92.00
Rough Mechanical	\$ 92.00	Final Electrical Insp Standalone	\$ 92.00
Rough Electric	\$ 92.00	Final Structural Inspection	\$ 92.00
Rough Structural	\$ 92.00	Use and Occupancy Certificate	\$50.00
Electrical Service Inspection	\$ 92.00		

**Manufactured or Industrialized Housing**

- Review, Permit and Initial Inspections (no basement) \$ 680.00 Building fee
- Review, Permit and Initial Inspections (with basement) \$ 890.00 Building fee
- \$ 95.00 Zoning fee
- \$ 50.00 Use & Occupancy
- \$ 4.50 L&I fee



**Accessory Structures Requiring a Building Permit**

- Detached Accessory Buildings > 1000 sq ft (Pole Buildings, Garages, etc.)
 

Review, Permit and Initial Inspections <i>(elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)</i>	\$ 400.00 Building fee
	\$ 95.00 Zoning fee
	\$ 50.00 U & O fee
	\$ 4.50 L & I fee
  
- Decks > 30 Inches Above Final Grade and/or attached Roof over Decks, Porches, Patios and Retaining Walls Over 4 feet in height
 

Review, Permit and Initial Inspections <i>(elec, plumb, and mech fees are separate based on inspections as shown on additions and alterations)</i>	\$ 290.00 Building fee
	\$ 95.00 Zoning fee
	\$ 50.00 U & O fee
	\$ 4.50 L & I fee
  
- Pool Fence Replacement
 

	\$ 92.00 Building fee
	\$ 50.00 U & O fee
	\$ 4.50 L & I fee
  
- Swimming Pools **(Bldg/Elec + Zoning + U&O + L & I)**
  - In-ground pool (water depth 24-inches or greater) (includes review, permit and initial inspections) \$460.00 + \$95.00 + \$50.00 + \$4.50
  - Above-ground pool (water depth 24-inches or greater) (includes review, permit and initial inspections) \$345.00 + \$95.00 + \$50.00 + \$4.50
  - Spas, saunas, hot tubs and storable pools (includes review, permit and initial inspections) \$175.00 + \$95.00 + \$50.00 + \$4.50

**Plumbing Permits**

- Plumbing Alterations Fee based on # of inspections determined during plan review \$ 92.00 per insp + \$4.50 L & I
- Sewer Lateral (connect to existing lateral or septic tank Repair or replacement) \$ 175.00 + \$4.50 L & I
- Water Service Connection \$ 175.00 + \$4.50 L & I
- Residential Sprinkler Fee (Review & Inspection) \$ 290.00 + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 132.00

**Mechanical Permits (Replace/New heaters, furnaces, boilers, H2O heaters, fuel burning appliances, a/c units, exhaust systems, and geothermal/solar-thermal mechanical systems)**

- Mechanical Alterations Fee based on # of inspections determined during plan review \$ 92.00 per insp + \$4.50 L & I
- Failed Inspection/Re-inspection Fee \$ 132.00

**Electric Permits**

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|--|--|
| • Solar Electric System (Roof Mount)   | \$ 345.00 + \$ 165.00 structural (when applicable) + \$50.00 U & O + \$ 4.50 L & I |
| • Solar Electric System (Ground Mount)   | \$ 520.00 + \$95 Zoning + \$50.00 U & O + \$4.50 L & I                             |
| Storm Water Management (if applicable)   | See SWM fee schedule   |
| • Electrical Alterations Fee based on # of inspections determined during plan review | \$ 92.00 per insp + \$4.50 L & I   |
| • Residential generators   | \$ 175.00 + \$50.00 U & O + \$4.50 L&I   |
| • Service/Panel upgrades and/or Service Re-connection                                | \$ 175.00 + \$4.50 L & I   |
| • Failed Inspection/Re-inspection Fee  | \$ 132.00  |

**Demolition**

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|--------------|--------------------------|
| • Demolition | \$ 175.00 + \$4.50 L & I |
|--------------|--------------------------|

**Miscellaneous Fees**

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|--|---------------|
| • Certificate of Occupancy                         | \$ 50.00      |
| • Partial Certificate of Occupancy                 | \$ 100.00     |
| • Bldg Permit Renewal/Transfer                     | \$ 100.00     |
| • Active Permit Design Revision                    | \$ 92.00/hour |
| • Failed Inspection/Re-inspection Fee              | \$ 132.00     |
| • Miscellaneous Plan Review/Processing/Permit Prep | \$ 92.00/hour |
| • Returned Check Fee                               | \$ 50.00      |

## NON-RESIDENTIAL BUILDING PERMIT FEES

Non-refundable application fee	\$250.00
<i>(Note: Application fee is applied to the overall cost of the permit(s) with the balance due at pick up.)</i>	
Returned check fee	\$50.00

### **New Building and Additions**

• Plan Review/Processing/Permit Prep	\$ 105.00 /hour
• Building Fee – Occupiable Space (See IBC 2018 definition)	\$ 0.50/sq ft (\$365 min)
• Building Fee – Un-occupiable Spaces	\$ 0.25/sq ft (\$365 min)
• Electrical	\$ 0.05/sq ft (\$365 min)
• Plumbing	\$ 0.05/sq ft (\$365 min)
• Mechanical	\$ 0.05/sq ft (\$365 min)
• Accessibility	\$ 0.05/sq ft (\$365 min)
• Fire Alarm	\$ 0.05/sq ft (\$365 min)
• Sprinkler System	\$ 300.00 + \$5/head
• Warehouse/Industrial Bldg shell in excess of 100,000 s.f.	\$ 0.175/sq ft
• Certificate of Use & Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50

### **Alterations/Renovations/Repairs**

• Building Fee is based on cost of construction as stated by contract or fair market value*. \$ 250.00 fee minimum for the 1 <sup>st</sup> thousand dollars + \$10.00 for each extra \$1000 or fraction thereof.	
• Accessibility Review and Inspection (if applicable)	\$ 345.00
• Sprinkler System (if applicable)	\$ 300.00 + \$5/head
• Certificate of Use & Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50
• Misc Plan Review	\$ 105.00 /hour

### **Accessory Building (shed, garage, swimming pool or similar structure)**

• Building Fee	\$ 0.25/sq ft (\$315 min)
• Electrical Fee (if applicable)	\$ 0.05/sq ft (\$365 min)
• Plumbing Fee (if applicable)	\$ 0.05/sq ft (\$365 min)
• Mechanical Fee (if applicable)	\$ 0.05/sq ft (\$365 min)
• Sprinkler Fee (if applicable)	\$ 300.00 + \$5/head
• Fire Alarm (if applicable)	\$ 0.05/sq ft (\$365 min)
• Accessibility Review and Inspection(if applicable)	\$ 345.00
• Certificate of Use & Occupancy	\$ 75.00
• PA Dept of Labor & Industry Fee	\$ 4.50
• Misc Plan Review	\$ 105.00 /hour

## Signage

### Permanent Signs

- Building Fee is based on cost of construction as stated by contract or fair market value\*. \$260.00 fee minimum for the 1<sup>st</sup> thousand dollars + 10.00 for each additional thousand or fraction thereof.
- Zoning Fee See Zoning Fee Schedule
- PA Dept of Labor & Industry Fee \$ 4.50

### Miscellaneous Permits & Fees

- Demolition Fee \$ 315.00 + \$4.50 L & I
- Certificate of Use & Occupancy \$ 75.00
- Building Permit Transfer Fee \$ 100.00
- Building Permit Design Change/Revision \$ 105.00 per review hour
- Failed Inspection/Re-inspection fee (per inspection) \$ 132.00
- PA Dept of Labor & Industry Training Fee added to bldg. permit \$ 4.50
- Misc Plan Review \$ 105.00 /hour

\*Fair Market Value – a cost determined by the Township Building Code Official when a contracted cost is not available. This cost may be established before or after construction is completed.

## **GENERAL BUILDING PERMIT NOTES**

1. Residential Building Permit review may take up to **15 business days** upon receipt of a complete application pursuant to the PA Uniform Construction Code.
2. Commercial Building Permit review may take up to **30 business days** upon receipt of a complete application pursuant to the PA Uniform Construction Code.
3. Permit application fees are due at the time of the application. Permits will not be reviewed until the appropriate fees have been paid.
4. All additional fees must be satisfied prior to release of permit(s).
5. Generally, stamped and/or sealed plans prepared by a design professional licensed in the Commonwealth of Pennsylvania are not required for residential building permits. However, under certain circumstances, the municipality's Third-Party Inspection Agency may require building plans and specifications to be stamped and/or sealed by a design professional licensed in the Commonwealth of Pennsylvania. This would typically apply to non-conventional type construction or structures.
6. Square footage will be verified, adjustments noted, and cost adjusted accordingly during plan review. Square footage is calculated on the industry standard square footage basis measured outside-to-outside dimensions of all levels of the structure, and shall include basements, bays, hallways, stairways, utility/mechanical rooms, storage rooms, lobbies, attached garages, foyers, elevators, decks, covered patios, porches, and attics that have a minimum headroom height of six feet.
7. Consultation, site visits and/or attendance at meetings with applicants, municipality officials or Staff shall be billed at the plan review hourly rate with a 1 hour minimum.
8. Fees for apartment building or greater than 2-family dwellings shall be calculated using the Commercial Building Permit Fee Schedule.

**Kraft Municipal Group**  
**2025 ZONING PERMIT FEE SCHEDULE**

The following permit costs include the initial plan review and initial inspection. Inspections will be conducted Monday - Friday between 8:00 am and 4:00 pm.

**Residential**

Non-refundable application fee (applied to overall cost of permit)	\$50.00
New Construction & Additions	
- Tier 1: Single new dwelling, addition, etc.	\$95.00
- Tier 2: Multiple additions, etc.	\$160.00
Accessory Structures and Structures not regulated by the UCC (Sheds, Fences, Decks less than 30" above grade, etc.)	
- Tier 1: Single accessory structure	\$95.00
- Tier 2: Multiple accessory structures on the same lot	\$160.00
Home Occupation/Home Based Business Use Permit	\$125.00
Sign	\$95.00
Driveway, Curb and/or sidewalk	
- New driveway	\$160.00
- Pave existing driveway or modifications	\$120.00
- New curb, sidewalk or driveway apron	\$160.00
- Existing curb, sidewalk or driveway apron repair/ replacement	\$120.00
Timber Harvest	\$125.00
Permit Renewal or transfer Fee	\$50.00
Misc. Review	\$84.00/hour
Re-inspection Fee	\$126.00

**Non-Residential**

Non-refundable application fee (applied to overall cost of permit)	\$150.00
Land Use or New Construction & Additions including accessory structures	
- Tier 1: Single Use, new principle building, addition or accessory structure	\$225.00
- Tier 2: Multiple Uses, new principle buildings, additions or accessory structures on the same lot	\$350.00

Sign Permit	
- New single sign	\$180.00
- New multiple signs on the same lot for a single Use	\$275.00
- Replacement (in same location)	\$150.00
- Temporary	\$150.00
Cell and Radio Towers	\$5.00/ft (\$350 Min)
Driveway and/or sidewalk	
- New driveway	\$275.00
- Pave existing driveway or modifications	\$180.00
- New curb, sidewalk or driveway apron	\$275.00
- Existing curb, sidewalk or driveway apron repair/ replacement	\$180.00
Timber Harvest	\$225.00
Temporary Use (tents, trailers, construction trailers, etc.)	\$180.00
Misc. Review / Re-inspection Fee	\$95.00

### **Storm Water Management**

Small Project Fee (includes initial review and inspection)	\$500.00
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