

January 4, 2016

ATTENDANCE Supervisors Craig Eshleman, John Berry, and Loren Brown. Also Becky Miles, Phil Stekervetz, Leroy Eshleman, John Leakway, Don Linton, Cheryl Linton, Andy Collins, Jill Kelley, Parke Rineer, Todd Ream, Doris Warfel, Ray Hess, Paul Thomas, Tim Gross, Eric Doman, Terry Shepps, Tim Byers, Gary Erb, Michelle Erb, Bill Rankin, Dan Henson, Jim Hillard, Drue Miles, Wes Bruckner, Pat Hindes, Kim Kann, Jeff Landis, Rick Brown, Robin Maguire, Don & Rae Ann Henry.

PLEDGE OF ALLEGIANCE

ORGANIZATION OF SUPERVISORS

Chairman Craig Eshleman, voted by Berry, seconded by Brown. All in favor.
Vice Chairman Loren Brown, voted by Eshleman, seconded by Berry. All in favor.
Member John Berry.

Welcome to Loren Brown as Supervisor. Thanks to Becky Miles for one and a half years of service.

RE-APPOINTMENTS/
AFFIRMATIONS FOR 2016

Advertising for Secretary (individual) and Treasurer (individual or firm). Motion by Eshleman to appoint Becky Miles as temporary, part-time secretary and as Open Records Officer until Secretary selection made. Second by Brown. All in favor, none opposed.

Secretary	Open
Treasurer	Open
Assistant Treasurer	Loren Brown on Berry/Eshleman motion
Open Records Officer	Becky Miles (temporary)
Road Master	John Berry on Eshleman/Brown motion.
Motion by Eshleman, second by Berry, for the below listed part-time, as needed road crew.	
Road Crew	Barry Rankin (part-time)
Road Crew Mechanic/Road Crew	Craig Eshleman (part-time)
Road Crew	Kim Harris (part-time)
Road Crew	Bill Rankin (part-time)
Road Crew	Leroy Eshleman (part-time)
Zoning Officer	James Hindes on Eshleman/Berry motion.
Assistant Zoning Officer	
Colemanville Sewer Inspector	Jeffrey Musser on Eshleman/Berry motion.
Township Solicitor	James H. Thomas on Berry/Eshleman motion.
Zoning Hearing Board Solicitor	Melvin Newcomer on Berry/Eshleman motion.
Township Engineer	Wilson Consulting Group on Eshleman/Brown motion.

Sewage Enforcement Officer Dave Lockard on Eshleman/Berry motion.
Southern Regional Supervisor Member Loren Brown on Eshleman/Berry motion.

Motion by Eshleman, second by Brown for the following:

Depository for Township	Fulton Bank, PLGIT & RBC Wealth Management
Collector of Wage Tax	Lancaster County Tax Collection Bureau
Collector of Real Estate Transfer Tax	County of Lancaster
Collector of Real Estate Taxes	County of Lancaster
Collector of Delinquent Taxes	County of Lancaster
Certified Public Accountant	Bertz Hess CPA Firm
Emergency Management Coordinator	John Michener on Berry/Eshleman motion.
Appointed Auditor	Leslie Bunting (6 yrs), Deb Griest (2 yrs). Adding Robert Hershey, Jr (4 yrs) on Berry/Eshleman motion.

WORKING SUPERVISOR The three member board of auditors will be meeting Tuesday, January 5, 2016, to review and set wages for working Supervisors. Currently road crew is paid \$19.11/hour. Supervisors are allowed to make a recommendation to the elected auditors. The Supervisors recommended no increase for working Supervisors.

TAX COLLECTORS RATE On an Eshleman/Berry motion, the Supervisors set the Tax Collector Compensation at \$.75 per bill collected, plus postage and office supply expenses.

TREASURER'S BOND The Supervisors set the Treasurer's Bond for the year 2016 in the amount of \$1,000,000.00 and adding Loren Brown, on a Berry/Eshleman motion. All in favor, none opposed.

2016 MILEAGE The Supervisors approved the 2016 IRS standard mileage rate of 57.5 cents per mile for employees who use their personnel vehicle for township business on a Eshleman/Berry motion. All in favor, none opposed.

2016 MEETING SCHEDULE Listing the previously announced and advertised regular monthly Supervisors meeting dates held at 7:00 pm will be as follows.

January 4, 2016	July 5, 2016
February 2, 2016	August 2, 2016
March 1, 2016	September 6, 2016
April 5, 2016	October 4, 2016
May 3, 2016	November 1, 2016
June 7, 2016	December 6, 2016

2016 TOWNSHIP HOLIDAYS The following days in 2016 were previously announced and advertised as Township holidays for full-time, non-uniform employees.

New Year's Day	January 1	Labor Day	September 5
President's Day	February 15	Columbus Day	October 10
Good Friday	March 25	Veterans Day	November 11
Memorial Day	May 30	Thanksgiving Day	November 24
Independence Day	July 4	Christmas Day	December 25
One (1) Personal Day			

DELEGATES TO STATE CONVENTION

Loren Brown as Voting Delegate to State Convention on an Eshleman/Berry motion. All in favor, none opposed.

John Berry as Alternate Voting Delegate to State Convention on an Eshleman/Brown motion. All in favor, none opposed.

Non-voting Delegates to State Convention - open to supervisor, secretary, treasurer.

MINUTES

The minutes of December 1, 2015, were approved as written on a Brown/Berry motion. All in favor, none opposed.

TREASURER REPORT

No Treasurer's Report for December 2015 was available. Hold until February 2016.

APPROVE BILLS PAID

The Supervisors approved the bills paid for the month of December, 2015, on an Eshleman/Berry motion. All in favor, none opposed.

POLICE REPORT

None available.

ZONING OFFICER REPORT

None available.

ROAD MASTER'S REPORT

Berry reported winter maintenance accomplished, included sealing cracks, patching pot holes, cleaning road gutters, trimming trees and brush on road banks, replacing damaged and missing road signs. Performed maintenance to buildings, including pressure washing office, cleaned roof and spouting, fixed lights by flag pole and building entrance. Serviced mowers and equipment maintenance.

BUSINESS

RESOLUTION #2016-01

Dave Lockard was re-appointed as the Township Sewage Enforcement Officer, and his fees for 2016 same as 2015. See above motion.

RESOLUTION #2016-02 The Supervisors to set the fees for the Colemanville Sewer facility at \$800.00 per year, or \$700.00 if paid in full by March 15, 2016. Additionally, payments must be made quarterly by the 15th day of the last month of each quarter. Agreement not available, held until February.

RESOLUTION #2016-03 Appointment of Loren Brown as temporary Officer of Pension Plan on a Berry/Eshleman motion (usually Township Treasurer). All in favor, none opposed. Resolution available for February.

RESOLUTION #2016-04 The Supervisors signed this Resolution in 2013 which allows the Conestoga Volunteer Fire Company Police Unit to be part of the Lancaster County Fire Police Task Force. This Resolution confirms Workers Compensation Insurance to our Fire Police members if they help with an incident outside the Township. Motion by Eshleman to approve the Resolution, seconded by Berry. All in favor, none opposed. Resolution available for February.

OLDS FEE SCHEDULE On an Eshleman/Berry motion, the 2016 OLDS fee schedule remains same as 2015 fees. Zone 1 mandatory in 2015. Zone 2 mandatory in 2016. All in favor, none opposed.

GREEN HILL ESTATES

SNOW REMOVAL The Supervisors again approved the Green Hill Estates Snow Removal Agreement (2015/2016) for Phases II and III (as submitted by Jim Hillard) on a Berry/Brown motion. Payment to Township for 2016 same as 2015. Deposit check of \$1,500.00 (#301 by Richard J Abbiati) dated 12/22/2015 submitted. Need final accounting of hours. Road Master will track. Per Hillard, proposing additional housing and certain streets will be submitted for dedication. All in favor, none opposed.

DCNR RAILS GRANT The Supervisors approved a letter of support for the recent C2P2 Joint Grant Application to DCNR submitted by Providence Township in affiliation with Conestoga, Martic, Eden, Bart, and Sadsbury Townships. Motion by Brown, seconded by Eshleman. All in favor, none opposed.

TOWNSHIP EMPLOYEES Eshleman recommended Township advertises for employees, specifically Secretary and also Treasurer (individual or firm) to handle bill paying and payroll. Pennsylvania Township News utilizes website for municipal job openings (townshipjobs.com). Township can check for interested parties as well as post openings, as well as advertise in local paper. Brown will also post on Township website and would like positions filled by February. Eshleman stated a treasurer from a neighboring township will assist during transition to handle paying bills and taxes so Township is not shut down.

BUSINESS OF THE GENERAL PUBLIC

TIM BYERS Requested November bills printout.

LEROY ESHLEMAN Suggestion to tape all Township meetings. Supervisor Brown stated intent to video tape meetings and post on website.

WES BRUCKNER Only item pending before Planning Commission is the draft subdivision and land development ordinance (previously handled by County). If no changes, recommendation to forward to Jim Thomas and Wilson as a courtesy (not for review). Supervisors then required to hold public hearing for adoption, and County needs 45 days prior to hearing for review and recommendation. Subsequently County will not be involved, hence Township responsibility. State law gives Supervisors final authority to approve/deny land development applications (after Planning Commission recommendation). Becky Miles inquired about a printed copy. Bruckner stated currently about 150+ pages, in .pdf format. Recommend putting on Township website after all changes and adopted.

ANDY COLLINS Stated he can assist Jim Hindes as necessary or perform field work. Berry thought Don Connelly was also interested.

BECKY MILES Erosion and sedimentation control maps by Williams for pipeline are returned from engineers and available in Township office. If reviewed by engineer, cost paid by Williams. Williams not currently looking for review. Plan not limited to Conestoga Township.

Eshleman asked Pat Hindes if Zoning Officer position should be advertised or wait until February. Pat felt could wait until February.

EXECUTIVE SESSION NONE

ADJOURNED The meeting was adjourned at 7:35 pm on an Eshleman/Berry motion. All in favor, none opposed.

RESPECTFULLY SUBMITTED,

Jill M. Kelley